

Queen Bee Market Vendor Agreement

Thank you for your interest in the Queen Bee Market! We are excited for your willingness to make the Queen Bee a modern and fresh art and gift boutique focused on carefully curated quality over quantity. We are dedicated to providing exposure for handmade artists and vendors as well as an amazing shopping experience for the community. We want the show to be well rounded, so we have limited the number of vendors spots available within each category. This will eliminate the competition between vendors and allow for a pleasing shopping experience for all.

Upon review of your application and acceptance to the Queen Bee Market, vendors agree to the following:

BOOTH & FEES: Standard booths at the Queen Bee Market are 8' wide and 6' deep. This is to include the area for you to stand, as well as any product or displays you place on the floor. Everything must be in a 6x8 space! The booth fee for vendors of the Queen Bee Market is non-refundable if accepted. Booth fees for this size are \$225, and an additional \$25 nonrefundable application fee for new vendors.

We are offering the chance to apply for a limited number of end cap spaces because they are a glorious 6' deep by 12' wide!! In order to potentially have this space, YOU MUST INCLUDE AN ADDITIONAL CHECK for the end cap fee of \$100 (that is in addition to the standard \$225 booth fee and the \$25 application fee if you are a new vendor). If you would like to go even bigger, you can indicate on the application that you are planning to pay for two booth spaces (\$225 each). NOTE: your booth fee and application fee must be received in order to consider your application complete.

Send your SEPARATE checks by the due date, payable to: Queen Bee Market 13070 Oak Knoll Drive Poway, CA 92064

YOU WILL NOT GET NOTIFICATION OF ACCEPTANCE UNTIL YOUR CHECK HAS BEEN RECEIVED! Do NOT fill out the application and wait.

After being accepted and checks are deposited, booth fees are non-refundable.

DISPLAY & SET UP: Set-up times will be received in future emails. Displays MUST BE COMPLETE by 3:30pm on Friday. Breakdown will follow at the end of the show on Saturday and MUST BE COMPLETE by 5:30pm. There will be a \$50 charge to breakdown any displays that are remaining. As a vendor, you are responsible for the necessary items for your space: tables (if not reserved on the above application), table cloths, mirrors, extension cords, décor etc.

There will be some tables available to reserve (without a charge) but it must be indicated above. More information will be given upon acceptance.

Vendors are required to man their booth throughout the duration of the show. Vendors will process all transactions at their individual booths. Queen Bee Market is not responsible for lost, stolen, or damaged items.

The Queen Bee Market will do extensive advertising, but we also ask that you do advertising of your own via your blog, website, Twitter, Facebook, Instagram, etc. Social networking has been vital to the growth of the market, so please spread the word!
More specific information will be sent after acceptance to the show.

Please note- documents created for the Queen Bee Market are private property. Information is intended for vendors use only, specific to our Market, and not to be used elsewhere. Legal action will be taken if necessary to protect the integrity of the show.
Please contact us with any questions or concerns regarding the event.
We look forward to working with you!

PLEASE PRINT THIS DOCUMENT BEFORE SUBMITTING SO YOU CAN USE IT AS A REFERENCE (times, dates, mailing addresses, etc.)